

Investment Information:

Question	Response	URL (if applicable)
1. Has the Authority prepared an Annual Investment Report for the reporting period as required by Section 2925(6) of PAL?	No	
2. Are the Authority's investment guidelines reviewed and approved annually?	Yes	
3. Did the Authority have an independent audit of investments as required by Section 2925(3)(f) of PAL?	No	
4. Has the Authority's independent auditor issued a management letter to the Authority in connection with its annual audit of investments?	No	

Additional Comments:

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the authority have procurement guidelines?	Yes	<a href="http://www.growmonroe.org/comida/policies">http://www.growmonroe.org/comida/policies</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Did the authority follow a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: Fennie &amp; Associates</p> <p>Award Process: Authority Contract - Non-Competitive Bid  Award Date: 01/01/2009  End Date: 12/31/2009  Amount: \$144,000  Amount Expended for Fiscal Year: \$144,000</p> <p>Address Line1: 98 North Country Club Drive  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14618  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Identify and qualify DOD/INTEL prospects Program Manage the INTEL Project through completion and maintain involvement in the entity. Identify, develop and implement a strategy to secure Federal Earmarks to assist with above. Other Economic Development</p>	<p>2. Vendor Name: Greater Rochester Enterprise</p> <p>Award Process: Authority Contract - Non-Competitive Bid  Award Date: 01/01/2009  End Date: 12/31/2009  Amount: \$300,000  Amount Expended for Fiscal Year: \$300,000</p> <p>Address Line1: 100 Chestnut Street  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14614  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Economic Development Partnership Marketing</p>
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Procurement Transactions Listing:

3. Vendor Name:	Harris Beach, LLP	4. Vendor Name:	Loewke & Brill Consulting Group
Award Process:	Authority Contract - Competitive Bid	Award Process:	Authority Contract - Competitive Bid
Award Date:	03/01/2007	Award Date:	11/01/2008
End Date:	12/31/2011	End Date:	10/31/2009
Amount:	\$0	Amount:	\$80,000
Amount Expended for Fiscal Year:	\$41,740	Amount Expended for Fiscal Year:	\$66,667
Address Line1:	99 Garnsey Road	Address Line1:	190 Murray Street
Address Line2:		Address Line2:	
City:	PITTSFORD	City:	ROCHESTER
State:	NY	State:	NY
Postal Code:	14534	Postal Code:	14606
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Legal Services Contract calls for billing at standard billing rates.	Procurement Description:	Local Labor Compliance Monitoring

Procurement Transactions Listing:

5. Vendor Name: Loewke & Brill Consulting Group

Award Process: Authority Contract - Competitive Bid  
Award Date: 11/01/2009  
End Date: 12/31/2009  
Amount: \$80,000  
Amount Expended for Fiscal Year: \$13,333

Address Line1: 190 Murray Street  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14606  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Local Labor Compliance Monitoring

6. Vendor Name: The Bonadio Group

Award Process: Authority Contract - Competitive Bid  
Award Date: 03/01/2009  
End Date: 04/30/2009  
Amount: \$10,800  
Amount Expended for Fiscal Year: \$10,800

Address Line1: 171 Sully's Trail  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA  
Procurement Description: Audit of Financial Statements

Procurement Transactions Listing:

7. Vendor Name: The Bonadio Group

Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2009  
End Date:  
Amount: \$0  
Amount Expended for Fiscal Year: \$25,595

Address Line1: 171 Sully's Trail  
Address Line2:  
City: PITTSFORD  
State: NY  
Postal Code: 14534  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Compliance Monitoring  
NO CONTRACT FOUND

Procurement Report for Monroe Industrial Development Agency

Run Date: 03/31/2010

Fiscal Year Ending 12/31/2009

Status: UNSUBMITTED

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Procurement Transactions Listing:

Additional Comments: