

# GREATER ROCHESTER OUTDOOR SPORTS FACILITY CORPORATION

## INVESTMENT POLICY (Pursuant to Public Authorities Law Section 2925)

Adopted: March 20, 2012  
Re-Adopted: March 19, 2013  
Re-Adopted: March 18, 2014  
Re-Adopted: March 17, 2015  
Re-Adopted: March 16, 2016  
Re-Adopted: March 21, 2017

The following shall constitute the Investment Policy of the Greater Rochester Outdoor Sports Facility Corporation (hereinafter "Corporation") required pursuant to Public Authorities Law Section 2925.

### 1. Objectives.

The objectives of the Greater Rochester Outdoor Sports Facility Corporation ("Corporation") Investment and Deposit Policy are:

- a. Investments and bank deposits (hereafter collectively referred to as "investments") shall be made in a manner so as to safeguard the funds of the Corporation and funds under the control of the Corporation;
- b. Investments shall be sufficiently liquid so as to allow funds to be available as needed to meet the obligations of the Corporation; and
- c. Funds shall be invested in such a way as to earn the maximum yield possible given the first two investment objectives.

### 2. Deposit of Monies.

Pursuant to Public Authorities Law Section 2585 all monies of the Corporation from whatever source derived shall be deposited forthwith in a bank or banks designated by the Corporation and, to the extent practicable, consistent with the cash requirements of the Corporation, all such money shall be deposited in interest bearing accounts. Said deposits shall be secured as set forth in paragraph 4 below.

### 3. Permitted Investments.

Pursuant to Public Authorities Law Section 2585 and State Finance Law section 98-a, the following is a list of the permitted investments that may be made with the funds of the Corporation in a manner and upon such terms as are consistent with the appropriate provisions of law relating to the Corporation:

- a. Bonds and notes of the United States or any obligation whose principal interests are fully guaranteed by the United States Government.
- b. Bonds and notes of New York State or any of its political subdivisions.
- c. A certificate of deposit of a bank or trust company in the state which shall be fully secured as set forth below.

4. Security of Investments.

- a. All deposits of the Greater Rochester Sports Corporation, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by the pledge of securities of the United States of America or any obligation whose principal and interest are fully guaranteed or insured by United States of America or the State of New York or political subdivisions in public benefit corporations of the State of New York with an aggregate market value equal to the aggregate amount of deposits.
- b. Securities pledged shall be specifically identified and deposited in an account under the control of the Corporation. The Treasurer of the Corporation shall be advised as to the securities to be pledged as collateral and shall approve them as to amount, type of security and conformance to this policy. Pledged securities shall not be released or substituted except upon written authorization by the Treasurer or his/her designee.
- c. The market value of the securities pledged shall be regularly calculated based on quoted bid prices and must ordinarily be at no less than 100 % of the value of the investments being secured.

5. Requirement of Written Contracts.

- a. For any investment of funds the Corporation shall enter into a written contract pursuant to which the investment is made, except where the Board shall by Resolution determine that:
  - 1. A written contract is not practical; or
  - 2. There is no regular business practice of executing written contract with respect to a particular investment or transaction.
- b. In situations where there is no written contract for a particular

investment the Corporation shall follow such procedures as are appropriate to protect its financial interest.

c. Such written contracts or procedures shall include provisions so that:

1. The Corporation's financial interest in an investment or transaction is secured in an appropriate manner;
2. The use, type, and amount of collateral or insurance is established;
3. There is established a method for a valuation of collateral, and procedures for monitoring such evaluation on a regular basis;
4. There is established a mechanism for the monitoring, control, deposit, and retention of investments and collateral, that obligations purchased be physically delivered for retention to the Corporation or its agent (which shall not be an agent of the party with whom the Corporation enters the repurchase agreement) unless such obligations are issued in a book entry form, in which case, the Corporation shall take such other action as may be necessary to obtain title to, or a perfected in security interest in such obligations.

6. Standards for Diversification of Investments.

Investments of the Corporation shall be reasonably diversified, as shall the investment firms or banks with which the Corporation transacts investment business. This shall not be construed so as to mandate absolute diversification in the event that the Treasurer considers, in a certain instance, that diversification is not in the best interest of the Corporation.

7. Standards for the Qualification of Investment Bankers, Brokers, Agents, Dealers and other Investment Advisors.

The Corporation shall transact business only with qualified, certified, or licensed investment bankers, brokers, agents, dealers, and other investment advisors and agents.

8. Operations and Management.

- a. The Treasurer is responsible for the investment of Corporation funds. investments will be based upon projections of the Corporation's cash flow needs so that investments shall mature at such time when funds are estimated to be needed for the orderly payment of Corporation obligations. The Treasurer shall annually review or have reviewed the financial statements of all financial institutions in which the Corporation is depositing funds or entering into investment transactions and shall determine that the institution has satisfactory financial strength.

- b. Investments will generally be made based upon competitive bids solicited in such manner as the Treasurer may determine. A complete and continuous record of all bids or quotes, both solicited and unsolicited shall be maintained. Not less than three investment firms or banks shall be solicited prior to an investment transaction and a contract shall be awarded to any firm or bank offering the highest yield and who has and is willing and able to pledge sufficient and acceptable collateral.
- c. The Treasurer shall maintain an investment log detailing the specific information relevant to each investment. All investment transactions will be promptly recorded in the Corporation's accounting system. Comparisons of the existing investments to those recorded in the accounting system will be performed on a monthly basis.

9. Annual Audit of Investments.

The Corporation shall annually engage a firm qualified to conduct an independent audit of all investments. The results of the audit shall be made available to the Corporation at the time that the annual review and approval of these investment guidelines is conducted.

10. Quarterly Reports.

Quarterly reports, or reports covering such other period of time as may be approved by the Board shall be filed by the Treasurer with the Board regarding

- a. Any new investments;
- b. The inventory of existing investments, and
- c. The selection of investment bankers, brokers, agents, dealers, or auditors since the last report.

11. Annual Investment Report.

- a. Within sixty days after the end of its fiscal year, the Treasurer shall prepare and the Board shall approve an annual investment report that shall include;
  - 1. These investment guidelines as then currently amended;
  - 2. A description of any amendments to these investment guidelines since the last annual investment report;
  - 3. An explanation of these investment guidelines as amended;
  - 4. The results of the annual independent audit;
  - 5. The investment income record;

6. A list of the total fees, commissions, or other charges paid to each investment banker, broker, agent, dealer, and advisor that rendered investment associated services to the Corporation since the last annual investment report.
  - b. The annual investment report may be a part of any other annual report that the Corporation is required to make. Said investment report shall be submitted to the Chief Executive Officer and the Chief Fiscal Officer of the County of Monroe.

12. Effective Date Annual Review.

These investment guidelines shall be effective as of the date adopted, may be amended from time to time, and shall be reviewed and approved on an annual basis by the Corporation.