



**MINUTES – GOVERNANCE COMMITTEE MEETING
Feb. 1, 2011**

Time & Place:	1:00 PM, Ebenezer Watts Conference Center, 49 S. Fitzhugh Street, Rochester, New York
Committee Members Present:	H. Stuart R. Hurlbut T. Mazzullo
Committee Members Excused:	None
Also Present:	J. Seil - Executive Director

H. Stuart called the meeting to order.

The committee reviewed the Governance Committee Charter, Bylaws and all policies, including the business and travel expense policy, and noted amendments which will be reviewed with the COMIDA Board, to be voted on at the Agency’s Annual Meeting, March 15, 2011.

The draft Mission Statement Measurements Report were reviewed will be submitted for approval to the COMIDA Board at the Agency’s Annual Meeting, March 15, 2011. After final approval, the Mission Statement Measurement Report will be submitted to the New York State Authorities Budget Office, pursuant to Chapter 506, Section 2824-a, of the Laws of 2009 (“The 2009 Public Authorities Reform Act”).

Following adoption and approval at the Agency’s Annual Meeting, March 15, 2011, all policies, the Mission Statement and Measurement Report and the By Laws once approved will be updated on the COMIDA website at www.grownmonroe.org.

The Governance committee will meet again in September, at a date to be determined, to review best practices and policies.

The meeting was adjourned.